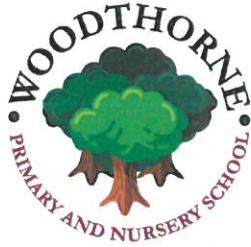


Woodthorne Primary School
Woodthorne Road South
Tettenhall
Wolverhampton
WV6 8LX

Tel: **01902 558544**



Email: woodthorneprimaryschool@wolverhampton.gov.uk

Web: www.woodthorneprimary.org

Headteacher
Mr T Hinkley

Chief Executive Officer
Mrs A Cheema OBE



Part of Perry Hall Multi-Academy Trust
Company Number: 08566185

14th February 2020

Dear 1KP Parents,

As you are aware, Mrs Paal has been absent from school recently. Unfortunately, I have been informed that her absence is going to extend for at least a month, but as yet I do not have a clear timescale.

Today, I have let your children know that Mrs Paal will be absent from school and answered any questions that they had (as clear as I am able) as I feel it is important to support them with their thoughts. This is not an ideal situation to be in and I completely understand that your children may be feeling unsettled with the change. I am currently working on a longer term solution and Mrs Pocock will continue to support in 1KP to ensure that the children have a familiar face. To ensure that the children receive a good quality of education, Mrs Perry will be overseeing the planning of lessons for Year 1.

If parents have any concerns or queries then please feel free to contact me. Unfortunately, as in all walks of life, some things are beyond our control. But please rest assured I am working hard to ensure that there is minimal disruption to your children's education and emotional well-being.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'T Hinkley', written over a horizontal line.

T Hinkley
Headteacher