

**Woodthorne Primary School**

Woodthorne Road South

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Mr T Hinkley

**Chief Executive Officer**

Mrs A Cheema OBE

Part of Perry Hall Multi-Academy Trust  
Company Number: 08566185Tel: **01902 558544**

25 January 2022

Dear Parents/Carers,

We are sure your child is as excited about the visit to Frank Chapman as we are. As the Year 5 residential visit is fast approaching, we would like to share with you some information about our stay. You will find a kit list attached with information about what the children will need to bring with them.

The following staff will be leading the visit:

Mr Stack, Miss Arshad, Mrs Collins & Miss Reid, both Mrs Collins and Miss Reid are designated first aiders.

Any prescribed medication that your child has, including inhalers, needs to be brought into school via the main school office the day before the visit (where possible) in a clear, named bag. If this is not possible the day before, then medication must be dropped off the morning of the residential. Prescribed medication needs to be in its original packaging, stating prescribed dose. Epipens for children will be taken from school.

In addition to this, we ask that parents/carers let us know any further information that would help us support your child on their visit. (We already have dietary and medical information). Please talk to your child's class teacher or email the office if you feel there is anything we need to be aware of for an overnight stay.

Electrical items such as ipads, phones, tablets etc are not to be brought on the visit and will be looked after by staff for the duration of the visit if children are found with such items. Children will be able to visit the onsite shop and are welcome to bring up to £5 to spend in a named envelope, stating the amount enclosed.

Year 5 will leave at 9.30am on Wednesday 2<sup>nd</sup> February and return to school before the end of the school day on Friday 4<sup>th</sup> February. Children will be dismissed as usual at the end of the day at 3.20pm.

Please be aware that in the unlikely circumstance, of your child developing any COVID symptoms whilst on the visit, you may be contacted by school, the centre or class teacher to come and collect them from Frank Chapman as part of our risk assessments.

Yours Faithfully,

The 5 Team