

**Woodthorne Primary School**

Woodthorne Road South  
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Mr T Hinkley

**Chief Executive Officer**

Mrs A Cheema OBE



Part of Perry Hall Multi-Academy Trust  
Company Number: 08566185

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**Year 4 Residential Frank Chapman**16<sup>th</sup> November 2022

Dear Parent/Carer,

As you are aware Year 4 are heading off on their residential trip to the Frank Chapman Centre on 23<sup>rd</sup> November – 25<sup>th</sup> November.

We wanted to remind you of a few details beforehand.

- Please ensure that all children are in school at 8.50am
- Any medication that your child requires must be handed to a member of staff and the correct paperwork filled out by the child's parent.
- Unfortunately, there are **no** electronic devices allowed on the trip to ensure we keep all children safe.
- Please check the Kit list provided and included a refillable drink bottle
- Please remember to label all of your child's items
- Parents will be updated by the school office on the arrival of the children to Frank Chapman
- The coach will aim to have the children back at school by 3pm however this may change due to traffic that is outside our control. We will update you if there are any changes.
- Once back at school the children will be taken to their classrooms and dismissed from their normal door. Please wait on the KS2 playground to collect your child, as we cannot release them from the coach.

Yours sincerely

T. Hinkley